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GHANA CENTER FOR DEMOCRATIC DEVELOPMENT

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2004 Annual Report

The Ghana Center for

Democratic Development (CDD-Ghana) is an independent,
nonpartisan and nonprofit
research-based and policy-oriented
think tank in Accra, Ghana. CDD-Ghana is dedicated to the
promotion of democracy, good
governance and the development
of a liberal political and economic
environment in Ghana in
particular and Africa in general.

CDD-Ghana conferences,
workshops, research, publications
and other programs are intended
to enhance the democratic content
of public policy and to advance the
cause of constitutionalism,
individual liberty, the rule of law,
and integrity in public life.

About the Center



CDD-Ghana is a leading independent think tank in Ghana. It was established in July 1998. The Center's mission is to promote democracy, good governance and the development of liberal economic openness in Africa.

This mission is pursued through:

- research and publication on issues relating to democracy, good governance and liberal economic reform;
- the monitoring, analyzing and documentation of the progress of democratic development in Ghana and Africa;
- the promotion of transparency, accountability and integrity in the exercise of administrative and political discretion, and in the allocation and use of public resources;
- the promotion of access to information and data relating to matters of public interest;
- the provision of training to and networking with key public and civic institutions of democratic governance;
- the defense of operational autonomy and helping to strengthen the oversight capabilities of public and private watch-dog institutions; and
- the promotion of peace-building and democratic conflict management in Ghana and the West Africa sub region.

The Center engages in activities that shape and influence policy discourse and formulation in democratic development, good governance, peace and security, human rights and corporate governance in Ghana. The Center organizes training for senior government officials, policy makers, civil society leaders and the private sector. The Center also conducts high quality research on matters relating to governance.

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THE GHANA CENTER FOR DEMOCRATIC DEVELOPMENT

(A COMPANY LIMITED BY GUARANTEE)

BOARD OF GOVERNORS, OFFICIALS AND REGISTERED OFFICE

BOARD OF GOVERNORS

Kwasi Abeasi (Chairman)
Emmanuel Gyimah-Boadi
Baffour Agyeman-Duah
Audrey Gadzekpo
Kwesi Yankah
Jane Naana Opoku-Agyeman
Henry Kwasi Prempeh

Henry Kwasi Prempeh Therese Strigner Scott Angelina Domakyaareh

William Asiedu Yeboah (Honorary Treasurer)

REGISTERED OFFICE

H/No.95

Nortei Ababio Loop

North Aiport Residential Area, Accra

P.O. Box LG404 Accra-Legon

E-mail: cdd@ghana.com Website: www.cddghana.org

AUDITORS

KPMG

Chartered Accountants 2nd Floor, Mobil House

Liberia Road P.O. Box 242 Accra

BANKERS

Standard Chartered Bank (Ghana) Limited

SOLICITORS

J Opoku Boateng 124/3 Mary Dee House Subukwe Road, Farrar Avenue P. O. Box C1967

Cantonments, Accra

LIST OF ACRONYMS

AU African Union

CHRAJ Commission for Human Rights and Administrative Justice

CIDA Canadian International Development Agency DANIDA Danish International Development Agency

DfID Department for International Development, United Kingdom

FNF Friedrich Naumann Foundation, Germany

GAPVOD Ghana Association of Private Voluntary Organizations In

Development

GII Ghana Integrity Initiative

GJA Ghana Journalists' Association GTZ German Technical Co-operation

IAA Institute of African Affairs

ICTJ International Center for Transitional Justice

IDASA Institute for Democracy in South Africa

IDEA International Institute for Democracy and Electoral Assistance

IDEP Institute for Economic Development and Planning, Ghana

IFES International Federation of Electoral Systems, USA

MOLG Ministry of Local Government MSU Michigan State University, USA

NCCE National Commission on Civic Education

NDI National Democratic Institute NED National Economic Dialogue

NEPAD New Partnership for African Development

NGP National Governance Programme NRC National Reconciliation Commission ODI

Overseas Development Institute

OSIWA Open Society Initiative for West Africa

PEF Private Enterprise Foundation

UNDP United Nations Development Programme

UNECA United Nations Economic Commission for Africa

USAID United States Agency for International Development

USIS United States Information Service

Officers



E. Gyimab-Boadi is the Executive Director. A professor of political science at the University of Ghana, he holds a Ph.D. degree from the University of California (Davis).



Baffour Agyeman-Duab is the Associate Executive Director. A social scientist, he holds a Ph.D. degree from the University of Denver, Colorado.



John Larvie is Senior Programs Officer. He holds a B.A. degree in French and Philosophy from the University of Ghana.



Edem Selormey is Head of Information Resources and Publications. She received an M.A. degree in International Affairs from the University of Ghana.



Olivia Takyi-DeGraft is Head of Finance and Administration. She received a B.Sc. degree in Administration from the University of Ghana.



Franklin Oduro, Program Officer, holds an M.Phil. degree in Political Science from the University of Ghana.



First Otoo, Research Officer, holds a B.A. Degree in Economics from the University of Cape Coast.

Officers



Nansata Yakubu, Program Offices, holds an M.A. degree in International Affairs from the University of Ghana.



Theodore Dela Avle, Research Associate (Legal Policy and Governance) received his J.D. from the Harvard Law School.



Regina Amanfo, Progam Officer. She received her M.phil in Public Administration from the University of Bergen, Norway.



Mary Flanagan Oduro, Program Officer. She received her Master Of International and Community Development from Deakin University, Geelong, Australia.



Daniel Armab Attob, Research Officer. He received his M.Phil in Economics from the University of Cape Coast, Ghana.



Joseph Assanka, Program Officer. He received his Bachelor of Arts degree in Computer Science and Statistics from the University of Ghana.

Message from the Chairman of the Board of Governors



Mr. Kwasi Abeasi, Board Chairman

CDD-Ghana experienced a fulfilling and very exciting 2004!!! Many of our new and ongoing projects were successfully completed whilst our new long-term projects were kicked off to a great start! All in all, our pursuit of the ideals of democracy and good governance was facilitated greatly in 2004 by the quality of programmes and activities we carried out!

In our bid to contribute our quota to a fair and democratic election process, the Center undertook an Election 2004 Project comprising five main components. These were:

- Monitoring of Abuse of Incumbency;
- Parliamentary Candidates Debates;
- · Pre-Election Monitoring;
- Election Day Observer Program;
- Party Policy Debates

The Center revitalised its partnership with the Coalition of Domestic Election Observers (CODEO). In our previous partnership with CODEO during the 2000 elections we deployed 5500 observers. Our 2004 partnership in pursuit of enhanced electoral fairness and transparency in the voting process achieved greater success with the deployment of over 7000 observers to all corners of Ghana. I am also pleased to state that our pre-election as well as post-election press conferences were well patronised and formed the basis for many print media articles, television and radio talk shows. It was highly gratifying to see political parties, civil society groups, election administrators and other delegations from the West African sub-region in Ghana to observe the December 2004 calling on the Center for briefings on the Ghanaian political scene in general and electoral process in particular.

In recognition of our dedication to promoting and enhancing values and principles of good governance and democracy and as the foremost think tank in Ghana, the Center was selected by the Ghana Governing Council of NEPAD African Peer Review Mechanism (APRM) as one of the four to undertake the APRM country self-assessment.

With respect to the Afrobarometer our Executive Director presented the Global Afrobarometer Report titled 'Afrobarometer Round 2: Compendium of Comparative Results From a 15-Country Survey at an International Press Conference.

Having acquired an international reputation, The Center was contracted by UNDP Tanzania to undertake a diagnostic review of Tanzania's National Anti-Corruption Strategy Programme.

On my behalf, and that of the Board, I therefore wish to express the profound gratitude and appreciation of the Center for the excellent cooperation and or generous sponsorship it received from the following national and international agencies;

- The Committee for Human Right and Administrative Justice (CHRAJ)
- The National Commission for Civic Education (NCCE)
- The Ghana Association of Private Voluntary Organisation Development (GAPVOD)
- The International Institute for Democracy and Electoral Assistance (IDEA)
- The IBIS-Ghana;
- The United Nations Development Project/National Governance Programme 9UNDP/NGP)
- The United Nations Economic Commission for Africa (UNECA)
- The World Bank:
- The New Partnership for Africa Development (NEPAD)
- The Department for International Development (DFID)
- The United States Agency for International Development [USAID]
- The Danish International Development Agency (DANIDA)
- The Swedish International Development Agency (SIDA)
- The National Democracy Institute (NDI)
- The Institute of Policy Studies (IPS)
- The Michigan State University (MSU)
- The Institute of African Affairs, Germany (IAA)
- The Overseas Development Institute (ODI)
- The International Center for Transitional Justice (ICTJ)
- The Ford Foundation (FF)

Luch core

- The Open Society Initiative for West Africa (OSIWA)
- The National Endowment for Democracy (NED) and
- The Friedrich Naumann Foundation (FNF)

The Board and I also wish to place on record our sincere gratitude to the Executive Committee and the staff of the Center. Their dedication to duty and exceptional diligence made it possible for the Center to continue to consolidate its position as a national and regional leader in research and other programming in democracy and governance.

CHAIRMAN

ACCRA

5-th october 2005

Executive Director's Report for the Year Ended 31" December 2004



Prof. E. Gyimah-Boadi, Executive Director

Introduction

A significant number of exciting projects, workshops, surveys, roundtable discussions, conferences, meetings, field research and conferences were organised by CDD-Ghana in 2004. These activities reaffirmed our position as Ghana's leading think tank in the pursuit of democracy and good governance to facilitate economic development in Ghana in particular and in Africa in general.

In addition since 2004 was a General Election year, many of our programs during the second half of the year were targeted at the election process. A brief account of the Center's activities is outlined below:

Completion of 2003 projects

Police-Community Relations Project

Under the auspices of The Ford Foundation, the Center in partnership with the Ghana Police Service held a sub-regional workshop on 'Democratic Policing in West Africa' for 100 Police Officers drawn from Ghana, Sierra Leone, Gambia and Nigeria.

■ Client Assessment of Public Sector Management Reform Program (PSMRP) and Civil Service Performance Improvement Program (CSIP)

The Center successfully completed the assessment and submitted a final draft report to the Senior Minister's office and to the DFID.

Implementation of Ongoing Projects

Civil-Military Relations Project

Three civil-military public fora attended by representatives of The Ghana Armed Forces and civil society were held in Burma Camp, Tema and Kumasi to enhance civil-military relations in Ghana's Fourth Republic. In addition, with support from the National Governance Programme and in partnership with the Ghana Armed Forces, CDD began a project to review the educational curriculum of the Ghana Armed Forces to include human rights aspects.

■ National Reconciliation

In a bid to bring the national reconciliation process to the level of the ordinary Ghanaian the CDD-Ghana and The Civil Society Coalition on National Reconciliation supported by OSIWA, NGP/UNDP and IBIS organised several public education for a across Ghana to sensitise the public on the need for reconciliation and to also promote political tolerance. In April, 2004 in partnership with the ICTJ, a research document produced under the auspices of the Civil Society Coalition on National Reconciliation on Options for a Reparation Policy was presented to the NRC for its consideration and in July 2004, a workshop for NRC members was held jointly by CDD/ICTJ in Akosombo to deliberate this document. Later in October 2004, after the presentation of the NRC's final report to the President, CDD/Civil Society Coalition hosted a roundtable discussion under the theme - Institutionalizing the Culture of Human Rights: the Role of Truth Commissions and Prosecutions. It was attended by 60 participants who shared their views on how truth commissions and prosecutions could enable a new culture of human rights in emerging democracies. An IBIS-funded workshop on Cross Dynamics of a Society in Transition aimed at tapping the expertise and experience of non-government actors on transitional justice issues was also organised by the Center and was attended by 35 representatives drawn from Sierra Leone, Burkina Faso, Tanzania, Rwanda and Ghana.

■ The Party Development Research Project

Under the auspices of the Institute of African Affairs the national sample survey for the above project was completed and a final draft report produced.

Afrobarometer

The Center continued with its management of the West Africa Afrobarometer and in April 2004, I had the honour of presenting the Global Afrobarometer Report titled 'Afrobarometer Round 2: Compendium of Comparative Results From a 15-Country Survey at an International Press Conference.

Parliamentary Support

USAID supported CDD-Ghana in organising a one-day workshop with parliament to explore the development of indicators to measure Parliament's performance. Significant progress has also been made on the Standing Orders Review. A two-day workshop was held with 80 key members of Parliament to review and analyse the 2004 budget.

Programs Initiated and Implemented in 2004

■ Election 2004 Project

Supported by USAID and The Friedrich Naumann Foundation 50 pre-election monitors were trained and deployed to 50 selected constituencies in the six months prior to the elections to monitor and observe the pre-electoral landscape. In collaboration with the Westminster Foundation, the Center launched a project on **Monitoring Abuse of Incumbency** in the run up to the election with 50 monitors being trained for this purpose. With both projects, media briefings were organised to present findings to the general public. In addition, CDD's partnership with the Coalition of Domestic Election Observers (CODEO) comprising 34 organisations was revived under the auspices of The Friedrich Naumann Foundation.

This partnership facilitated an Election Observers' Exercise with 7000 observers being trained and despatched all over. Ghana on Election Day. With support from OSIWA, Parliamentary Candidates' Debates were also held in 25 selected constituencies to enable the respective electorate make informed choices based on relevant issues raised by the competing candidates. In addition, The Center organised a weekly Party Policy debate on Metro TV for a 3-month period to afford the various political parties a platform to debate their positions on different policies each week.



CDD was partnered by the Overseas Development Institute to carry out the above study – **Drivers of Change** aimed at adopting a new approach to aid policy focusing on how change evolves and how social, economic, and political factors interact over the long term is preparing to publish and disseminate the findings of the study.

National Development Institute Political Party Financing

In March, CDD began an NDI-financed project on political party financing in Ghana. A pilot project of the Africa Political Party Finance Initiative, it intended to raise the profile of political party financing through enhanced civil society and non-state actors' participation. To advise the Center on this Project, a 25-member civil society coalition was inaugurated to help generate public interest in order to obtain differing views from civil society on political party financing in Ghana. Elite and popular interviews were held in May/June 2004 to seek views on this subject. Several fora were held on this topic across Ghana and it was fulfilling to see a generated interest in the media-TV discussions, features etc.

New Partnership for African Development (NEPAD)

Having been selected as one of the institutions to undertake the African Peer Review Mechanism (APRM) country selfassessment exercise, the Center conducted elite and household surveys as well as desk-based research under the guidance of the National APRM Governing Council. A first draft of a consolidated report was also prepared.

Research

CDD-Ghana continues to build its reputation as a place of genuine intellectual excitement and cutting edge research. In 2004, research occupied a central place in the Center's activities. Our major research efforts were:

- Qualitative research and analysis to identify the factors driving change and that are likely to drive pro-poor policy in Ghana in the future. (DFID/ODI);
- Quantitative and qualitative research to ascertain elite and popular opinions on political parties in general and party financing in particular; (NDI)
- Diagnostic research and analysis on the Serious Fraud Act; (GTZ)
- Assessment of progress and the status of democracy and good political governance in Ghana over the past five years as part of NEPAD/African Peer Review Mechanism; (GOG)
- Research on options for reparations under Ghana's national reconciliation commission process; (ICTJ)
- Apilot study of party organization in Ghana; (IDEA International), and
- Review and diagnostic analysis of Tanzania's National Anti-Corruption Program; (UNDP Tanzania)

Workshops/Conferences/Roundtable Discussions

As usual, our research programs generated interesting and well-patronized workshops/conferences/roundtables/seminars in 2004 which included:

- CODEO monitors' training at the national, regional and district levels;
- Training workshops for incumbency abuse monitors;
- Training and orientation workshop for aspiring MPs;
- International press conference to release the 15-country findings of AB Round 2 simultaneously held in Accra, Cape Town and East Lansing;
- Forums on civil-military relations in Accra, Tema, and Kumasi;

- International workshop to discuss transitional justice experiences;
- International workshop to compare experiences on policing in West Africa;
- Collaborative workshop with CHRAJ on options for non-custodial sentencing;
- Collaborative workshop with the Council of State to deliberate on violence free 2004 elections;
- Briefings on the findings of the pre-election and incumbency abuse monitoring projects;
- Retreat with NRC members to review draft policy research reports on reparations options; and
- Workshops with parliament to review 2004 budget, to develop indicators for measuring the performance of parliament
- Roundtable on 'Property Rights, the Public Interest, and the Legal Regime for the Acquissition and Transfer of Public Lands in Ghana; Regulating the state's Environment Domain Power in a Liberal Democratic Environment;
- Roundtable on 'will Ghana Become a Middle-income Country? The Politics of Growth;
- Roundtable on 'Deepening Decentralization in Ghana';
- Roundtable on 'Institutionalizing. The Culture of Human Rights: The Role of Truth Commissions and Prosecution;
- Roundtable on 'Business Associations and Policy Influence in the Political Economy of Ghana and Nigeria; and
- Roundtable on 'National Reconciliation, Election 2004 and National Unity'.

Publications

The Center in pursuance of its mission and vision continued to make available its research findings and papers to the public. A comprehensive list of its 2004 publications is outlined below:

Briefing Papers:

Vol. 6 No. 3	Non-Custodial Sentencing and its Relevance in the Justice System by Sandra Cofie
Vol. 6 No. 4	Abuse of Incumbency, State Administrative Resources, and Political Corruption in Election 2004 – Part I
Vol. 6 No. 5	Abuse of Incumbency, State Administrative Resources, and Political Corruption in Election 2004 – Part II
Vol. 6 No. 6	Abuse of Incumbency, State Administrative Resources, and Political Corruption in Flection 2004 - Port III
	Ensuring Violence-free December 2004 Elections in Ghana: Early Warning Facilities by E. Gvimah-Boadi

Conference Proceedings

National Reconciliation & Transitional Justice in West Africa Democratic Policing in West Africa

Critical Perspectives

No. 17: Entrenching Constitutional and Democracy in Ghana: An Agenda for Civic Education by E. Gyimah-Boadi

Democracy Watch

Democracy Watch No. 15 (Vol. 5, No. 1) Democracy Watch No. 16 & 17 (Vol. 5, No. 2&3) Democracy Watch No. 18 (Vol. 5, No. 4)

CODEO Election Observer Training Manual [Election 2004] CODEO Information Guide for Election Observers [Election 2004]

Institutional Development

- The Center moved into its new and permanent office premises in July 2004;
- The Center entered into a new exchange program with IDASA/FREDSKORPSET Regina Ofori Amanfo was posted to Namibia to work with the SADC Parliamentary Forum;

Under the Network of Democracy Research Institutes (NDRI) exchange program;

- The Executive Director presented a paper on NDRI forum at the the American Political Science Association (APSA);
- Olivia Takyi de Graft undertook a management course in Washington DC;
- CDD-Ghana exchanged publications with members of network

Reorganization

The Center reorganized its staff to enhance operations in the third quarter of the year. The following appointments were made:

- John Larvie
- Franklin Oduro
- Edem Selormey
- Olivia Takyi-DeGraft

- Senior Officer in charge of Elections and Special Projects
- Senior Officer—in charge of Programs
- Senior Officer in charge of IT and Publications
- Senior Officer in charge of Accounts and Administration

Human Resource Development

New recruitments in 2004 were Daniel Armah-Attoh as Research Officer; Mary Flanagan Oduro, Joseph Asunka and Regina Ofori Amanfo as Programme Officers; Louis Boakye joined the Center as Parliamentary Liaison Officer, Nuna Senaya as Public Affairs Specialist and Nana Adowaa Boateng as Research Associate.

The following left the service of the Center:

- Nana Adowaa Boateng
- Victoria Gyasi-Adonteng
- Nuna Senaya

Visiting Associates

The Center had the opportunity to offer internships and host several visiting scholars, research associates and interns in 2004. They include:

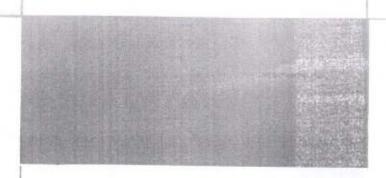
Nana Hemaa Bamfo, of the Institute of Public Affairs, University of Minnesota; Bettina Woll, a doctoral candidate of the Development Studies Institute at the London School of Economics and Political Science; Elizabeth Condon, studying at the Seton Hall Law School, (USA); Jeremy Kasile Goldberg, of Stanford University; William Hines from UK; Izola Shaw, of the John Hopkins University School for advanced International studies; Joshua Dylan Klem of James Madison University (USA) Ashley Deathe of McMaster University (Canada)

The Center also enjoyed the privilege of hosting Fulbright Scholar, **Dr. Tyson King-Meadows**, a Professor in the Department of Political Science at Middle Tennessee State University, USA.

Official trips by Staff members

Olivia Takyi de Graft attended a Management Training workshop in Washington DC from September 20-24, 2004;

Nansata Yakubu attended the ICTJ workshop on transitional justice in Bellagio, Italy, April 2004, and also represented the Center at the 13th International Symposium of the Inter-University Consortium for International Social Development Mumbai, India, in January 2004;



John Larvie went to do the Center's Afrobarometer business in Bamako, Mali from Jan 14 – 16 2004, and Dakar, Senegal from March 18 – 26 2004. He undertook other missions on behalf of the Center in Sierra Leone from May 3 – 24 2004 (election observation training and deployment for local government elections in Sierra, Leone), Cameroon from August 2 - 22 2004 (election observation planning and training trainers for the National Elections Observatory of Cameroon); and

Franklin Oduro represented the Center at a proposal review workshop on the NDI African Political Party Financing Initiative in Durban from February 1st to 4th , 2004 participated in an ICTJ-organized Trainers' Institute on transitional justice modules in New York, USA from February 6-17, 2004 and also represented the Center at an ACP-EU West African meeting in Dakar, Senegal from March 10-16, 2004

Edem Selormey participated in the Afrobarometer capacity building workshop in Cape Town South Africa from January 17-23, 2004 and the Planning and Capacity Building Conference/Workshop of the Comparative National Elections Project (CNEP) in Cape Town, South Africa from July 24 - 26 2004. Later in November (1 – 4) Edem travelled to Benin to scout for an Afrobarometer partner.

Elvis Otoo attended a meeting of implementing partners in Burkina Faso to discuss methodology and planning for the Political Parties Development Research funded by IDEA, and also represented the Center at the Afrobarometer capacity building workshop from January 17-23, 2004 in Cape Town.

Nana Adowaa Boateng went to Stockholm, Sweden for the meeting of implementing partners to discuss methodology and planning for the Political Parties Development Research funded by International IDEA, and to Ouagadougou, Burkina Faso to discuss data collection for the project on Electoral Processes of IDEA in August.

Visitors to the Center

Several eminent personalities visited the Center in 2004. Such personalities included Dr. K. Y. Amoako, Executive Secretary of the United Nations Economic Commission for Africa; Hilde Skeie and Guri Eggan of the Office of International Relations, Division of Student and Academic Affairs, Norwegian University of Science and Technology; a Crew from SKY TV in the UK to film a program on the pre-election scene in Ghana; Joyce Kortlandt from the Netherlands; Mrs Manon Geissler, Deputy Head of Division responsible for Good Governance, and Democracy, Federal Ministry for Economic Co-operation and Development; Karen Snow of NDI; Wendy Lee from the British Council; Karen Hudes, Jack Kugler and Tom Scott of the World Bank; Michael Hauer, a student/researcher from the Department of Political Science., Lund University; Libyan Delegation, Ms. Marijana Trivunovic, a Consultant for Anti-corruption from Open Society Initiative (OSI); Dr. Khotso Mokhele, head of the National Research Foundation of South Africa; Peter Lewis of American Uiversity, USA; Prof Alan Doig; Julia Mundt, Austrian Student/Researcher; George William and Xav Hagan from the International Research Institute.

2005 GOALS

Continue with and complete implementation of programs/activities rolled over from 2004

Continue with and complete negotiations with G-RAP on multi-year institutional and program support for CDD; initiate pilot G-RAP programs

AB R3 Research analysis dissemination and outreach for Ghana and participating West African countries

World Bank Social Accountability Research

Develop proposals for research, conferences and other CDD activities to commemorate Ghana's golden jubilee anniversary in 2008

Continue to publish D-Watch

SFO Act reform and advocacy

Non-custodial sentencing advocacy

Other short-term activities/programs in 2005

Prepare and implement Business plan for 2004-05 and draft business plan for 2005/06

Develop and implement a public relations/media strategy and streamline public affairs and public

relations activities including engaging a Public Affairs Specialist

Formulate and implement a plan to foster the financial independence of the Center

Improve the Center's management information systems

Focus more on local government and decentralisation (with particular attention to targeting activities at the district level)

Medium - Long term

Prepare and implement a Strategic Development Plan for 2005-2010

Expand sub-regional and regional programs in areas of comparative advantage including promoting best practice

Develop and establish an International Endowment Fund

Establish an International Advisory Board

EXECUTIVE DIRECTOR

5th october 2005

ACCRA

Publications - 2004

The following major titles were published in 2004:

 Critical Perspectives are occasional Papers that provide scholarly and insightful analysis of contemporary issues in governance and democratic development in Ghana in particular and Africa in general. Five issues were published:



No. 17: Entrenching Constitutionalism and Democracy in Ghana: An Agenda for Civic Education - E. Gylmah-Boadi -

E. Gylmah-Boadi describes the challenges that face Ghana's continuing effort to establish a government and a culture of constitutionalism. Constitutionalism implies the presence of institutional limitations on the government's power. Any political system, even a democratic one, in which governmental institutions do not check each other's power cannot be expected to respect the liberties of its people. Experience has shown that the idea of a government living within a determined set of rules also depends on another check: widespread popular beliefs

and behaviors that sustain and defend this system.

 Proceedings are reports and compilations of scholarly papers presented at the Center's conferences, workshops and seminars. The following were published this year:

National reconciliation & transitional justice process in west Africa - April

Democratic policing in west Africa - March

Cross dynamics of a society in transition- November

 Briefing Papers are generated from commissioned research on topical issues as well as roundtable discussions at the Center. Six issues were published:

- Vol. 6 No. 3: Non-Custodial Sentencing and its Relevance in the Justice System by Sandra Cofie
- Vol. 6 No. 4: Abuse of Incumbency, State Administrative Resources, and Political Corruption in Election 2004 - Part I
- Vol. 6 No. 5: Abuse of Incumbency, State Administrative Resources, and Political Corruption in Election 2004 - Part II
- Vol. 6 No. 6: Abuse of incumbency, State Administrative Resources, and Political Corruption in Election 2004 - Part III
- Ensuring Violence-free December 2004 Elections in Ghana; Early Warning Facilities by E. Gyimah-Boadi

Democracy Watch

This is a quarterly newsletter that tracks Ghana's democratic process and highlights areas of progress, stagnation and retrogression during the covered period. Each issue focuses on major developments on the political economic and social scene and analyzes their implication for the country's prospects. All issues of each quarter of the year were published:

- Democracy Watch 15 Vol. 5 No. 1 March Democracy Watch 16&17 Vol. 5 No. 2 & 3 September Democracy Watch 18 Vol. 5 No. 4 December

Others

- CODEO Election Observer Training Manual [Election 2004]
- CODEO Information Guide for Election Observers [Election 2004]

Report of the Board of Governors



William A. Yeboah, Honorary Treasurer

he Board of Governors present the audited financial statements of The Ghana Center for Democratic Development, (CDD) for the year ended 31st December 2004.

FINANCIAL STATEMENTS AND DIVIDEND

The results for the year are as set out in the attached financial statements.

NATURE OF BUSINESS

CDD is registered as a company limited by guarantee.

CDD is donor funded and its principal objectives are:

- (i) To research on economic, social and political development in Ghana and Africa;
- (ii) To disseminate findings on such research;
- (iii) To promote democratic development in Ghana and Africa.

There was no change in the nature of business of the organization for the year under review.

The Governors considered the state of affairs of the center to be satisfactory. Projects and activities undertaken during the year under review are outlined in the relevant sections of this document.

Ruselylakit. 5th october 2005

AUDITORS' REPORT

e have audited the financial statements of the Ghana Center For Democratic Development for the year ended 31 December 2004 set out on pages 29 to 37 and have obtained all the information and explanations required.

Respective Responsibilities of the Board of Governors and Auditors

These financial statements are the responsibility of the Center's Board of Governors. Our responsibility is to express an independent opinion on these financial statements based on our audit.

Basis of Opinion

We conducted our audit in accordance with International Standards on Auditing. These standards require that we plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the Board of Governors as well as evaluating the overall presentation of the financial statements. We believe that our audit provides a reasonable basis for our opinion.

Opinion

In our opinion, proper books have been kept and the financial statements which are in agreement therewith and prepared in accordance with the Ghana Accounting Standards, comply with the Companies Code, 1963 and give a true and fair view of the financial position of the Center at 31st December 2004 and of the results of its operations and cash flows for the year then ended.

CHARTEREDACCOUNTANTS

25 LIBERIA ROAD

COM

P.O. BOX 242

ACCRA

5th october 2005

Income and Expenditure Account as at 31st December 2004

		2004		2003
		¢,000		¢'000
INCOME		Accesses.		(*100000T)
Research Grant	3,526,489		2,770,957	
Other Grants and Donations	9,525,560		3,740,389	
Other Income	25,313		410,445	
		13,077,362		6,921,791
EXPENDITURE				
Direct Project Costs	(8,609,495)		(3,902,218)	
Administrative Costs	(3,704,836)		(2,957,551)	
Interest Expense	(39,140)		555	
		(12,353,471)		(6,859,769)
				-
Surplus of Income over Expenditure				
transferred to Accumulated Fund Accou	nt	723,891		62,022
		=====		******

Accumulated Fund Account as at 31st December 2004

	2004	2003
	¢'000	¢'000
Balance at 1st January	411,014	348,992
Surplus of income over expenditure		
for the year	723,891	62,022
Balance at 31st December	1,134,905	411,014
	========	222222

Balance Sheet as at 31st December 2004

		2004		2003
		¢*000		ø'000
FIXED ASSETS		3,785,714		2,888,693
CURRENT ASSETS				
Debtors	823,401		507,466	
Bank and Cash balances	1,185,568		1,054,595	
	2,008,969		1,562,061	
CURRENT LIABILITIES				ó
Bank Overdraft	-		78,885	
Creditors	2,798,087		2,097,056	
	2,798,087		2,175,941	
NET CURRENT LIABILITIES		(789,118)		(613,880)
		2,996,596		2,274,813
DEFERRED INCOME		(147,998)		(150,106)
NET ASSETS		2,848,598		2,124,707
		======		
REPRESENTED BY:				
ACCUMULATED FUND		1,134,905		411,014
INSTITUTIONAL FUND		1,713,693		1,713,693
		2,848,598		2,124,707
		2,040,396		2,124,707

KWELYCALA ; GOVERNORS

The financial statements were approved on 5th october 2005

Cash Flow Statement as at 31st December 2004

Financing activities 142,937 Increase/ (Decrease) in cash and cash equivalent 209,858 (3,015,036) Analysis of changes in cash and cash equivalents during the year Balance at 1st January Increase/(Decrease) in cash and cash equivalents 975,710 3,990,746 Balance at 31st December 1,185,568 975,710 Analysis of balances of cash and cash equivalent as shown in the balance sheet Cash and Bank balances 1,185,568 1,054,595 Bank Overdraft - - - - 1,185,568 975,710 - - -					
### Comparing Surplus/ (Deficit) (before returns on investment) Depreciation charges			2004		2003
Depreciation charges 264,281 215,290 Depreciation charges 264,281 (130,780) (130,780) (Increase)/Decrease in debtors (315,935) 208,131 Increase/(Decrease) in creditors 701,032 (693,665) (7,547) (633,665) (7,547)					¢'000
Depreciation charges 264,281 215,290 Depreciation charges 264,281 (130,780) (130,780) (Increase)/Decrease in debtors (315,935) 208,131 Increase/(Decrease) in creditors 701,032 (693,665) (7,547) (633,665) (7,547)					
Deferred income released (145,045) (130,790) Deferred income released (Increase)/Decrease in debtors (315,935) 208,131 Increase//Decrease in debtors (701,032 (893,665) (7,547)	Operating Surplus/ (Deficit) (before returns on		754,995		(274,911)
(Increase)/Decrease in debtors (315,935) 208,131 (Increase)/(Decrease) in creditors 701,032 (693,665) (7547)	Depreciation charges				
Increase (Decrease) in creditors 701,032 (693,665) (7,547)	Deferred Income released	(145,045)		11.1	
(Gain) on disposal of fixed assets (7,547)	(Increase)/Decrease in debtors	(315,935)			
Net cash Inflow/ (Outflow) from operating activities	Increase/ (Decrease) in creditors	701,032			
Net cash Inflow/ (Outflow) from operating activities		F#3		(7,547)	
Returns on investments			504,333		(408,581)
Returns on investments			-		
Returns on investments			4 250 220		(683 492)
Interest earned (39,140) (31,105) (336,933 (105,036) (39,140) (31,105) (336,933 (105,036) (39,140) (31,105) (336,933 (105,036) (39,140) (31,105) (336,933 (105,036) (1	operating activities		1,239,320		(003,432)
Interest paid (39,140) (31,105) (31,105) (336,933 Investing activities Fixed assets purchased Fixed assets purchased (1,161,302) (2,676,061) 7,584 (1,161,302) (2,668,477) Financing activities Grants received Increase/ (Decrease) in cash and cash equivalent Analysis of changes in cash and cash equivalents Balance at 1st January Increase/(Decrease) in cash and cash equivalents Balance at 31st December Analysis of balances of cash and cash equivalents Analysis of balances of cash and cash equivalent as shown in the balance sheet Cash and Bank balances Bank Overdraft (39,140) (31,105) 336,933 (2,676,061) 7,584 (3,015,036) 209,858 (3,015,036) 3,990,746 3,990,746 3,990,746 3,990,746 4,185,568 975,710 1,185,568 975,710	Returns on investments				
Investing activities Fixed assets purchased (1,161,302) (2,676,061) (7,584 (1,161,302) (2,668,477) (2,668,477) (1,161,302) (2,668,477)	Interest earned	8,035		336,933	
Investing activities	Interest paid	(39,140)			*.
Fixed assets purchased (1,161,302) (2,676,061) Proceeds from disposal of fixed assets (1,161,302) (2,668,477) Financing activities Grants received 142,937 Increase/ (Decrease) in cash and cash equivalent 209,858 (3,015,036) ———————————————————————————————————			(31,105)		336,933
Proceeds from disposal of fixed assets 7,584 (1,161,302) (2,668,477) Financing activities Grants received 142,937 Increase/ (Decrease) in cash and cash equivalent 209,858 (3,015,036) Analysis of changes in cash and cash equivalents during the year Balance at 1st January 975,710 3,990,746 Increase/(Decrease) in cash and cash equivalents 209,858 (3,015,036) Balance at 31st December 1,185,568 975,710 Analysis of balances of cash and cash equivalent as shown in the balance sheet Cash and Bank balances 1,185,568 1,054,595 Bank Overdraft 1,185,568 975,710	Investing activities		W 10		
Financing activities Grants received Increase/ (Decrease) in cash and cash equivalent Analysis of changes in cash and cash equivalents during the year Balance at 1st January Increase/(Decrease) in cash and cash equivalents Balance at 31st December Analysis of balances of cash and cash equivalent as shown in the balance sheet Cash and Bank balances Bank Overdraft (1,161,302) (2,668,477) 142,937	Fixed assets purchased	(1,161,302)			
Financing activities 142,937 Increase/ (Decrease) in cash and cash equivalent 209,858 (3,015,036) Analysis of changes in cash and cash equivalents during the year Balance at 1st January Increase/(Decrease) in cash and cash equivalents 975,710 3,990,746 Balance at 31st December 1,185,568 975,710 Analysis of balances of cash and cash equivalent as shown in the balance sheet Cash and Bank balances 1,185,568 1,054,595 Bank Overdraft 1,185,568 975,710	Proceeds from disposal of fixed assets	95		7,584	
Increase (Decrease) in cash and cash equivalent 209,858 (3,015,036)			(1,161,302)		(2,668,477)
Increase/ (Decrease) in cash and cash equivalent Analysis of changes in cash and cash equivalents during the year Balance at 1st January Increase/(Decrease) in cash and cash equivalents Balance at 31st December Analysis of balances of cash and cash equivalent as shown in the balance sheet Cash and Bank balances Bank Overdraft 209,858 (3,015,036) 275,710 (3,990,746) (3,015,036) 299,858 (3,015,036) 1,185,568 (3,015,036)	Financing activities				
cash equivalent 209,858 (3,015,036) Analysis of changes in cash and cash equivalents during the year 975,710 3,990,746 Balance at 1st January Increase/(Decrease) in cash and cash equivalents 209,858 (3,015,036) Balance at 31st December 1,185,568 975,710 Analysis of balances of cash and cash equivalent as shown in the balance sheet 1,185,568 1,054,595 Cash and Bank balances 1,185,568 1,054,595 Bank Overdraft - (78,885)	Grants received		142,937		-
cash equivalent 209,858 (3,015,036) Analysis of changes in cash and cash equivalents during the year 975,710 3,990,746 Balance at 1st January Increase/(Decrease) in cash and cash equivalents 209,858 (3,015,036) Balance at 31st December 1,185,568 975,710 Analysis of balances of cash and cash equivalent as shown in the balance sheet 1,185,568 1,054,595 Cash and Bank balances 1,185,568 1,054,595 Bank Overdraft - (78,885) 1,185,568 975,710	Increase/ (Decrease) in cash and		1		
Analysis of changes in cash and cash equivalents during the year Balance at 1st January 975,710 3,990,746 Increase/(Decrease) in cash and cash equivalents 209,858 (3,015,036) Balance at 31st December 1,185,568 975,710 Analysis of balances of cash and cash equivalent as shown in the balance sheet Cash and Bank balances 1,185,568 1,054,595 Bank Overdraft 1,185,568 975,710			209.858		(3,015,036)
cash equivalents during the year 975,710 3,990,746 Balance at 1st January 975,710 3,990,746 Increase/(Decrease) in cash and cash equivalents 209,858 (3,015,036) Balance at 31st December 1,185,568 975,710 Analysis of balances of cash and cash equivalent as shown in the balance sheet 1,185,568 1,054,595 Cash and Bank balances 1,185,568 1,054,595 Bank Overdraft - (78,885) 1,185,568 975,710	Cash equivalent				
Balance at 1st January 975,710 3,990,746 Increase/(Decrease) in cash and cash equivalents 209,858 (3,015,036) Balance at 31st December 1,185,568 975,710 Analysis of balances of cash and cash equivalent as shown in the balance sheet 1,185,568 1,054,595 Cash and Bank balances 1,185,568 1,054,595 Bank Overdraft 1,185,568 975,710	Analysis of changes in cash and				
Increase/(Decrease) in cash and cash equivalents 209,858 (3,015,036)	cash equivalents during the year				0°
cash equivalents 209,858 (3,015,036) Balance at 31st December 1,185,568 975,710 Analysis of balances of cash and cash equivalent as shown in the balance sheet 1,185,568 1,054,595 Cash and Bank balances 1,185,568 1,054,595 Bank Overdraft 1,185,568 975,710	Balance at 1st January		975,710		3,990,746
Balance at 31st December 1,185,568 975,710 Analysis of balances of cash and cash equivalent as shown in the balance sheet Cash and Bank balances Bank Overdraft 1,185,568 975,710	Increase/(Decrease) in cash and				
Analysis of balances of cash and cash equivalent as shown in the balance sheet Cash and Bank balances Bank Overdraft 1,185,568 1,185,568 975,710	cash equivalents		209,858		(3,015,036)
Analysis of balances of cash and cash equivalent as shown in the balance sheet Cash and Bank balances Bank Overdraft 1,185,568 1,054,595 (78,885) 1,185,568 975,710	Balance at 31st December		1,185,568		975,710
equivalent as shown in the balance sheet Cash and Bank balances Bank Overdraft 1,185,568 1,054,595 - (78,885) 1,185,568 975,710			******		=======
Cash and Bank balances 1,185,568 1,054,595 Bank Overdraft - (78,885) 1,185,568 975,710	Analysis of balances of cash and cash				
Bank Overdraft - (78,885) - 1,185,568 975,710	equivalent as shown in the balance sheet				
1,185,568 975,710	Cash and Bank balances		1,185,568		
	Bank Overdraft		•		(78,885)
			1,185,568		975,710

Notes Forming Part of the Financial Statements

1. BASIS OF ACCOUNTING

These financial statements have been prepared under the historical cost convention.

2. ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items that are considered material in relation to the Center's financial statements: -

Depreciation

Depreciation is provided for on a straight-line basis at rates calculated to write off the cost of each fixed asset over its estimated useful life. The annual rates generally in use are as follows:

Furniture and Fittings		25%
Equipment and Machinery	-	25%
Motor Vehicles	-	25%
Buildings	1.77	25%

b. Foreign Exchange

Transactions denominated in foreign currencies are translated into cedis at the exchange rate ruling at the dates of the transactions.

Balances denominated in foreign currencies are translated into cedis at the exchange rates ruling at the end of the year.

Exchange Rates of the US Dollar to the Cedi during the period are as follows:

Average for the period	8,951
At 31st December 2004	9,025

c. Income

The Center's incomes are mainly donations and specific grants from international aid agencies and other donors.

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INSTITUTIONAL FUND

The Center has established a fund to support the objectives of research and scholarship in development and democratic governance as well as the ideals of liberty and enterprise in accordance with the Board of Governors' recommendations. Unrestricted donations and overhead recoveries are transferred to institutional funds. There was no transfer for the year under review (2003: Nil).

GRANTS 4.

Basic objectives of the Center are to undertake research into social policy, governance and democratic development.

Research Policies

Research activities may be initiated by the Center or by agreements under contracts with third parties. Main categories of research are described as follows:

Pure Research

This refers to experimental or theoretical work undertaken primarily to acquire new knowledge rather than towards a specific aim or application. The scope of the study will be defined at the onset. Methods may include desk study and field work.

Applied Research

This refers to original or critical investigation undertaken in order to gain new or improved knowledge and directed towards a specific practical aim or objective. Such applications include social policy surveys, opinion surveys and other comparative analysis on social policy and laws. The scope and objectives of the study will be defined from the onset. Methods may include deskwork and field work.

Development

This refers to the use of existing knowledge to produce new or substantially improved outcomes e.g. social responsibility contract in timber utilization concessions. This is prior to the application of the development either internally or for a third party principal.

The above mentioned define the broad activities of research at CDD.

Grants by Donors for 2004

A total amount of ¢13,052,049,000 was received from the following institutions:

RESEARCH GRANTS

Afrobarometer
Department for International Development
Economic Commission for Africa
Ford Foundation
German Technical Cooperation
International IDEA
National Democratic Institute
National Governance Program
New Partnership for Africa's Development

OTHER GRANTS AND DONATIONS

Overseas Development Institute

American University

Commonwealth Secretariat DANIDA Ford Foundation Friedrich Naumann Foundation German Technical Cooperation Ibis Institute for Democracy in South Africa Institute of African Affairs International Center for Transitional Justice International Federation for Electoral Systems Ministry of Local Government National Governance Program Open Society Initiative for West Africa United Nations Development Program United States Agency for International Development United States Public Affairs Section (USIS) Westminister Foundation for Democracy World Bank